

Embassy of India  
Budapest  
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No. Bud/872/5/2018

13 September 2022

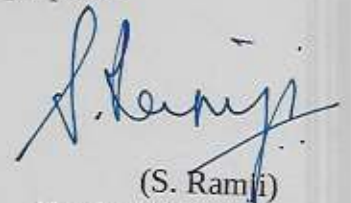
TENDER NOTICE

**Name of the work: bids for removal & disposal of old heating system and installation of new heating system at Embassy Residence located at 1025 Budapest, Buzavirag Utca 16 as per the terms and conditions laid down in this tender document.**

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The Embassy of India, Budapest invites sealed bids under two bid system from registered firms/companies for removal & disposal of old heating system and installation of new heating system at Embassy Residence located at 1025 Budapest, Buzavirag Utca 16.

2. The interested firms should submit the bids in two separate sealed covers, superscribed as "Technical Bid" and "Financial bid". Both sealed covers should be put in a single envelope superscribed as "Removal & disposal of old heating system and installation of new heating system at Embassy Residence" and addressed to "Head of Chancery, Embassy of India, Budapest, 1025 Budapest, Buzavirag Utca 14". The last date of submitting the tender documents is 04 October 2022 till 1600 hours. Please note that tender documents will not be accepted after the expiry of the stipulated date and time under any circumstances. Interested firms may send their representatives for inspection of the site and ascertain actual scope of work by prior appointment (Tel: (1) 325-7742) before submitting the sealed documents.

3. The bids will be opened on 05 October, 2022 at 1200 hours by a committee authorized by the competent authority of the Embassy. The financial bids of only those bidders whose Technical bids are found acceptable shall be opened by the committee authorized for the purpose.



(S. Ramji)  
Head of Chancery  
Embassy of India  
Budapest  
Tel: 1-325-7567

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## Section I: Invitation for bids

The Embassy of India, Budapest requests proposals in sealed envelopes from appropriately qualified and adequately experienced Contractors for "Removal & disposal of old heating system and installation of new heating system at Embassy Residence ." as per following details:

### Specifications:

- Switching off the central heating system and the boilers.
- Drain the boilers.
- Tapping the entire central heating installation.
- Removing the central heating pipes up to and including the ball valves.
- Removing the old central heating system, installations and the boiler.
- Disposal of the system and the boiler and the piping.
- Installation of new heating system comprising of two gas or electric boilers with capacity of approximate 40 KWs each for heating as well as hot water supply.
- Connecting the hot and cold water pipes to the new system and boilers
- Connecting the central heating pipes to the central heating boilers, boiler and central heating system.
- Replacement of chimney set as per standard government rules.
- Mounting a bracket by HILTI mounting rail.
- Renovation of exhaust ducting with prevalent Hungarian laws.
- Chemical washing of the heating system.
- Transformation and standardization of electrical controls and renovation of the new heating system with proper electrical license
- Replacement of faulty radiator valves.
- disposal of faulty radiator valves.
- Cleaning and servicing of radiator valves.
- Making a new exhaust outlet and connections to the chimney, as applicable
- Installation of a controller package with sensor of outside temperature (thermostat).
- Installation of flow sensor with circulation pump for Domestic hot water.
- Insulating the central heating pipes in the boiler room.
- Connecting all electrical components and controls.
- completion of all installations and operationalisation of the system
- Performing an inspection to ensure proper working as this is necessary because the total capacity is above 80 KWs.
  
- Contractor shall be responsible for any injury, damage or loss to the property caused directly, in whole or in part, by their employees or agent;
  
- The contractor shall comply with all applicable laws and codes having a bearing on the safety of persons or property and for injury, damage or loss. Contractor is responsible for the means, methods and sequence and all safety aspects of this work;
  
- The Embassy will not be liable for any claims for damage to person or property or equipment during the course of the installation.

- A commercial warranty for the heating system (machinery, installations and for the work) covering for a period of not less than 10 years. There will be two years warranty for the work. In case of any defect, the contractor will take the corrective action without any cost to this office;
- The contractor is responsible to take correct and final measurement of the area.

**Eligibility criteria:**

- a) The prospective bidders should be a registered company under the local company laws and should have existence of at least 3 years.
- b) The company/ agency should have at least 3 years of experience in the field of heating systems.
- c) The company should have undertaken at least one work of similar nature of the value of HUF 4,000,000/- or 2 works of similar nature of the value of HUF 2,000,000/- each in the last year.
- d) 90 % payment will be made within 15 days of presentation of invoice after successful completion of the work and 10 % payment will be made after 30 days of the completion of work.

**Contact information:**

**Mr. S. Ramji**

**Head of Chancery**

**Embassy of India**

**1025 Budapest , Buzavirag Utca 14**

**Email: [hoc.budapest@mea.gov.in](mailto:hoc.budapest@mea.gov.in) , [ga.budapest@mea.gov.in](mailto:ga.budapest@mea.gov.in)**

**Two bid system:**

The two bid system will be followed for this tender. In this system, bidder must submit his offer in two separate sealed envelopes as explained below:

**Envelope No. 1: "Technical Bid" shall contain:**

- A) Duly filled Technical Bid with proper seal and signature of authorized person on each page of the bid submitted.
- B) A copy of Certificate of Incorporation ,Partnership Deed/Memorandum and Articles of Association, if applicable.
- C) The technical bid can be submitted as per **Annexure-I** given below.

**Envelope No. 2: "Financial Bid" shall contain:**



Price schedule complete in all respects with proper seal and signature of authorized person. Both the technical bid and financial bid envelopes should be sealed separately and clearly marked as "Envelope no. 1- Technical Bid" and Envelope no. 02- Financial Bid". Both the sealed envelopes should be placed in a third larger envelope clearly mentioning "Technical Bid & Financial Bid" for Removal & disposal of old heating system and installation of new heating system at Embassy residence area at 1025 Budapest, Buzavirag Utca 16.

### **Crucial dates and time**

Sl. No.	Events	Date
1.	Notice Inviting Tenders	13.09.2022
2.	Site visit	14.09.2022-30.09.2022 (15:00 hrs -17:30 hrs) Except holidays and weekends
3.	Last date of tender submission	04.10.2022- 1600 hrs
4.	Opening of Bids	05.10.2022 at 1200 hrs

### **Section II: Instructions to Bidders**

#### **1. Implementation/Timelines:**

The work is to be completed in 45 working days after the award of the work.

#### **2. Period of validity of Bids:**

a. Bids shall be valid for a minimum of 60 days from the date of submission of bids. A bid valid for a shorter period shall stand rejected.

b. The Embassy of India, Budapest may ask for the bidder's consent to extend the period of validity. A bidder agreeing to the request for extension will not be permitted to modify his bid.

#### **3. Submission of Bids:**

The bid shall be neatly arrange, plain and intelligible. Each page of the bid should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the bid. The conditional bid will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.

#### **4. Late Bids:**

Any bid received after the deadline for submission of bids, will not be accepted and returned unopened to the bidder.

#### **5. Criteria for award of Contract/order:**



- a. The Embassy of India, Budapest shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated financial bid.
- b. The lowest price criteria shall be applied on the total.

### **Section III: Minimum Eligibility Criteria**

1. The following shall be the minimum eligibility criteria for selection of bidders at technical bid stage of the bidding process:

(a) **Legally Valid Entity:** The Bidder/Bidding firm shall necessarily be a legally valid entity either in the form of a Limited Company or a Private Limited Company registered under the relevant Act or a firm having trade license granted by the competent authority to do business in Budapest. The proof for supporting the legal validity of the bidder/bidding firm shall be attached with the bid.

(b) **Experience:** The Bidder shall have experience in undertaking similar nature of projects during last 03 years for Embassies/Government offices/large business establishments etc. and must have undertaken similar work.

### **Section IV: Special Conditions of Contract:**

1. **Prices:**

(a) The price quoted shall be considered firm and no price escalation will be permitted.

2. **Payments:**

90 % payment will be made within 15 days of presentation of invoice after successful completion of the work and 10 % payment will be made after 30 days of the completion of work.

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**Annexure I**  
**(Technical Bid)**

S.No.	Particulars	Document/information need to be submitted
1	Whether company is registered in Hungary as per the local laws for last 3 years. Documents should also be enclosed.	Yes/No
2	Whether the company has satisfactorily completed at least one work of similar nature of the value of HUF 4,000,000/- or 2 works of similar nature of the value of HUF 2,000,000/- each in the last year.	Yes/No
3	Whether the company been blacklisted/banned from operating in Hungary by any organization	Yes/No

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*[Handwritten Signature]*